

Services Directory

Job-finding Resources for Spanish-Speaking Adults

Jim Skeen

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Counseling, Guidance and Professional Relationships in Adult Education*

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Target Audience

- . Spanish-speaking adults
- . Learning English; not yet able to use English-language job resources
- . Enrolled in computer classes

How I selected Resources

- . Based on my own experience
 - . Google searches
 - . Visits to my favorite Spanish-language web sites
-

How I'm using this information

- . In my job-training classes
- . For distribution to ESL teachers at Sequoia Adult School

Background / Issues

- . All students have at least basic literacy in Spanish (with rare exceptions)
- . Most have 4-6 years of education, some less, some much more
- . Undeveloped organizational and writing skills
- . Little understanding of how things work in the USA: finding a job, building a career, etc.
- . Immigration issues

Job-Finding Resources in Spanish

1. FirstGov en español

www.firstgov.gov/Espanol/index.shtml

Sponsored by US Government, includes links to resources that pertain to health, tax, legal, job, etc. Entirely in Spanish (English version also available).

2. Peninsula Works

www.peninsulaworks.org/espanol.html

Sponsored by San Mateo county and local employers. Pages available in Spanish, English, and Tagalog.

3. USAjobs

www.usajobs.opm.gov/faqs.asp

Sponsored by the US Government. Much background information about finding jobs, writing resumes, etc. Most resources available in Spanish, but not all.



USAJOBS is the official job site of the United States Federal Government.
It's your one-stop source for Federal jobs and employment information.



[FAQS](#) | [PRIVACY POLICY](#) | [HELP](#) | [SITE MAP](#)

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General

[The Job Search](#) [Búsqueda de Empleo](#)

[Federal Job Scams](#) [ESTAFAS EN TRABAJOS FEDERALES](#)

[How Federal Jobs Are Filled](#) [Criterios para Llenar Vacantes Federales](#)

[Employment of Non-citizens](#) [Empleo para Ciudadanos no Americanos](#)

[Temporary & Term Appointments](#)

[Volunteer Service](#)

[Ten Tips for Letting Federal Employers Know Your Worth](#) [Diez Consejos para hacer saber a los Empleadores Federales lo que Ud. Vale](#)

[Federal Occupational Groups](#)

[Optional Form 612](#)

Employment Opportunities, Considerations and Initiatives

[Attorneys](#)

[Administrative Law Judge](#)

[Federal Employment Overseas](#) [Empleo Federal en el Extranjero](#)

[Linguists, Vocational Opportunities](#)

[Overseas Employment Info for Teachers](#)

[Selective Service](#) [Sistema del Servicio Militar Obligatorio](#)

[Senior Executive Service](#)

[Hispanic Employment Initiative](#) [Iniciativa de Empleo para Hispanos](#)

[People with Disabilities](#) [Oportunidades de empleo para personas con minusvalías](#)

[Clerical & Administrative Support Positions \(Grades GS-2/3/4\)](#) [Aplicando para Posiciones de Soporte Administrativo](#)

USAjobs.com

Job-Finding Resources in Spanish

4. Monster.Com

espanol.monster.com

Excellent, large jobs database, including babysitters, janitors, etc. Entirely in Spanish, excluding text of job ads themselves.

5. Careerbuilder.com

www.careerbuilder.com/JobSeeker/es_Index.htm

Large jobs database, including babysitters, janitors, etc. Entirely in Spanish, excluding text of job ads themselves.

6. Latpro.com

www.latpro.com/?Lang=SPAN

Jobs database for professionals. Entirely in Spanish, excluding text of jobs ads themselves.



Recordatorio de privacidad - Proteja su información personal, nunca revele los números del seguro social, las tarjetas de crédito o las cuentas bancarias a posibles empresarios. [Más información.](#)

Consiga trabajo. Establezca contactos. Hágalo todo con Monster.
 Encuentre un buen trabajo. Conozca las personas indicadas. Haga realidad sus grandes proyectos personales y profesionales. Nosotros le mostraremos cómo hacerlo.
 Si es un nuevo usuario de Monster, haga clic [aquí](#).

Busca Trabajo

- Busque entre cientos de miles de trabajos
- Solicite trabajo en línea

NEW!

Network Now

- Network with millions of members
- We'll introduce you to the right people

Asesoramiento

- Obtenga consejos que le ayudarán a:
 Encontrar trabajo
 Establecer conexiones
 Progresar

Today's the day I ...

EMPLOYERS

POST JOBS
 SEARCH RESUMES
 LOG IN

ENTER HERE

BUSCA TRABAJO

Ingresa a tu cuenta
 Mi Monster

ENTRAR

PUBLICA TU
 CV

Job-Winning Resumes

Make a powerful
 first impression with
 a professionally
 written resume.

Featured Employer

Do you know what
 you're worth?

Job-Finding Resources in Spanish

7. CVLatino.com

www.cvlatino.com/index_esp.shtml

Jobs database. Must register to use the database. Entirely in Spanish, with English version also available.

8. Hotjobs in Spanish

espanol.hotjobs.yahoo.com

Large jobs database, which includes jobs like babysitting and janitor. However, only the initial pages are in Spanish.

9. EL Civics Jobs Lesson Plans

www.adultschool.seq.org/html%20documents/ES_lessons/ELC_employment.htm

Materials and internet links put together by Sequoia Adult School, as part of their EL Civics programs.

- [Armarte CV](#)
- [Salario & Beneficios](#)
- [Notificaciones](#)
- [Educación & Entrenamiento](#)
- [Búsqueda de trabajo](#)
- [Centro de diversidad](#)
- [Comunidades](#)
- [Exámenes](#)
- [Entrevistas](#)

- [Empleo](#)
- [Educación y formación](#)
- [Teletrabajo](#)
- [Educación para adultos](#)



Centro de Trabajo

Ingresar una palabra clave (en inglés - ej.: "spanish" o "bilingual"):

Rubros laborales

Selección un rubro

►

Ciudad

Estado

- ►

Busca

Encuentra el trabajo de tus sueños

Job-Finding Resources in Spanish

10. EL Civics Internet Lesson Plans

www.adultschool.seq.org/html%20documents/ESL_lessons/internet_resources.htm

Huge page with many, many links, organized by areas of interest to students as well as teachers. Includes links that pertain to careers and jobs.

11. Joblatino.com

www.joblatino.com

Entirely in English, although with a strong focus on the Latino community. Has jobs database that focuses on professionals.

12. Craigslist

www.craigslist.org

Still the best for jobs finding in the Bay Area, particularly for non-professional jobs. However, the entire site is in English. Requires training to use effectively.

craigslist

post to classifieds

help

subscriptions

search craigslist

community

event calendar (2490)

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weather

quake

tide

> Katrina Relief <

best-of-craigslist

craigslist factsheet

job boards compared

list in space

craigslist T-shirts

... craig blog ...

craigslist foundation

download firefox

peninsula w

sfc

sby

eby

pennby

community (14162)

activities

lost+found

artists

musicians

childcare

news+views

general

politics

groups

rideshare

pets

volunteers

events

classes

personals (60799)

strictly platonic

women seek women

women seeking men

men seeking women

men seeking men

misc romance

casual encounters

missed connections

rants and raves

discussion forums

arts

autos

beauty

comp

crafts

housing

jobs

kink

legal

loc pol

politic

psych

queer

rofo

science

housing (31521)

apts / housing

rooms / shared

sublets / temporary

housing wanted

housing swap

vacation rentals

parking / storage

office / commercial

real estate for sale

for sale (110882)

barter

auto parts

bikes

baby+kids

boats

cars+trucks

books

cds/dvd/vhs

free

clothes+acc

furniture

collectibles

general

computer

jewelry

electronics

sporting

garage sale

tickets

household

tools

motorcycles

wanted

music instr

jobs

accounting / finance

admin / office

arch / engineering

art / media / design

biotech / science

business / mgmt

customer service

education / teaching

government

human resources

internet engineering

legal / paralegal

marketing / pr / ad

medical / health

nonprofit sector

retail / food / hosp

sales / biz dev

skilled trade / craft

software / qa / dba

systems / network'g

technical support

tv / film / video

web / info design

writing / editing

los angeles

albany

albuquerque

allentown

anchorage

ann arbor

ashville

atlanta

austin

bakersfield

baltimore

batonrouge

birmingham

boise

boston

buffalo

burlington

chambana

charleston

charlotte

chicago

chico

cincinnati

cleveland

columbia

columbus

dallas

dayton

delaware

denver

desmoines

detroit

el paso

eugene

fort myers

fresno

grand rapids

richmond

tallahassee

tampa bay

toledo

tucson

tulsa

wash, DC

western mass

copenhagen

florence

frankfurt

geneva

madrid

milan

moscow

munich

paris

prague

rome

stockholm

vienna

zurich

asia

bangalore

bangkok

beijing

chennai

delhi

hong kong

istanbul

jerusalem

manila

mumbai

osaka

seoul

shanghai

singapore

uk & ie